

**ACTIONS OF THE INCORPORATORS  
AND ORGANIZATIONAL MEETING**

Date: May 4, 2023

1. **CONVENING OF MEETING:** The Incorporators/Trustees of Will Rogers Church, Inc. ("Incorporators"), convened the Church Corporation's organizational meeting on the above date, at 8:00 p.m. at the following location: 1138 S. Yale, Tulsa, Oklahoma.
2. **ORGANIZATIONAL ANNOUNCEMENT:** Greg Lynn reported that the Articles of Incorporation for the Corporation were filed with the Oklahoma Secretary of State and the Certificate of Incorporation was received on May 4, 2023.
3. **ELECTION OF COUNCIL:** The Incorporators unanimously adopted the following resolution:

RESOLVED, that the following persons are hereby elected as Administrative Council (directors):

1. Christopher Strunk
2. Daniel Flores
3. Sara Carreno
4. Sue Pelzel
5. Clarence McCawley

4. **ELECTION OF OFFICERS:** Upon motion duly made by the Directors of which a second is not necessary, and unanimously adopted, it was:
  - a. **RESOLVED**, that the following persons are hereby elected to the offices indicated, in accordance with the Bylaws of the Corporation:

President: Christopher Strunk  
Vice President: Clarence McCawley  
Secretary: Sue Pelzel  
Treasurer: Sara Carreno

5. **ADOPTION OF CONSTITUTION AND BYLAWS:** Proposed Constitution and Bylaws were presented to the meeting and discussed, following which, upon motion duly made by the Council of which a second is not necessary, and unanimously adopted, it was:
  - a. **RESOLVED**, that the Constitution and Bylaws be hereby adopted as Bylaws of the Corporation (Attachment 2).

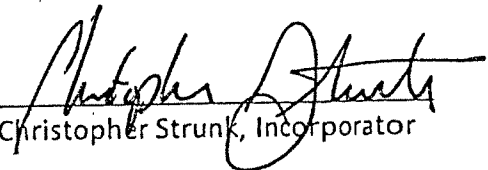
- b. **BE IT FURTHER RESOLVED**, that the Secretary be and hereby is directed to attach to the minutes of this meeting a copy of the Articles of Incorporation and Bylaws as approved and adopted by the Administrative Council.
6. **AUTHORIZATION OF BANK ACCOUNTS AND SIGNERS:** Upon motion duly made by the Directors of which a second is not necessary, and unanimously adopted, it was:
  - a. **RESOLVED**, that the Corporation establish in its name deposit accounts with Bank of Oklahoma, upon such terms and conditions as may be agreed upon with said bank, and that Sara Carreno, Treasurer, and James Ernst, Business Manager of this Corporation be, and hereby are, authorized to establish and sign for such accounts.
  - b. **BE IT FURTHER RESOLVED**, that the Sue Pelzel, Clarence McCawley, Sara Carreno, and James Ernst be hereby authorized to withdraw funds of this Corporation from said accounts upon checks of this Corporation signed by him or her for amounts up to \$2500 or less, and for amounts greater than \$2500, any two of the above authorized signatories would be required and said bank is hereby authorized to honor and pay any and all checks so signed.
  - c. **BE IT FURTHER RESOLVED**, that the Treasurer of the Corporation, duly certify to said bank the signatures of the above-named authorized signatories.
7. **ESTABLISHMENT OF FINANCIAL BOOKS:** Upon motion duly made by the incorporators of which a second is not necessary, and unanimously adopted, it was:
  - a. **RESOLVED**, that the President and Treasurer are authorized and directed to acquire and arrange for setting up of the appropriate corporate financial books.
8. **ESTABLISHMENT OF PRINCIPAL OFFICE:** Upon motion duly made, by the Council, of which a second is not necessary, and unanimously adopted, it was:

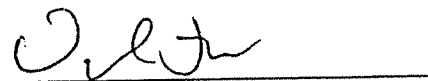
**RESOLVED**, that the principal office of the Corporation be established at 1138 S. Yale Ave., Tulsa, Oklahoma 74112 and that at present the church will hold worship services at 1138 S. Yale Ave., Tulsa, Oklahoma 74112.
9. **AUTHORIZATION TO FILE REPORTS:** It is likely that the Corporation may need various licenses to do business in the State of Oklahoma and elsewhere. It is also possible that an occupancy permit and other local government permits may be required before business can commence. Upon motion duly made, by the Council of which a second is not necessary, and unanimously adopted, it was:


- a. **RESOLVED**, that the President, Vice President, Secretary, and Treasurer of the Corporation, be and hereby are authorized and directed, on behalf of the Corporation and under its corporate seal, to make application for and file such licenses, certificate or certificates, reports, or other instruments as from time to time may be required by law to authorize the Corporation to transact its business in the various jurisdictions in consultation with legal counsel.

10. **NEXT MEETING AND OTHER BUSINESS:** Next meeting date to be determined.

11. **ADJOURNMENT:** There being no further business, upon motion duly made by Chris Strunk on behalf of the Incorporators and unanimously adopted, the meeting was adjourned at 8:25pm.

  
Christopher Strunk, Incorporator

  
Daniel Flores, Incorporator

  
Sara Carreno, Incorporator

**ATTACHMENTS:**

Articles of Incorporation and Certificate of Incorporation  
Bylaws